



Job Offer (2<sup>nd</sup> posting)

# Director General

*Eastern Shores School Board*

***The Mission of Eastern Shores School Board (ESSB) is to provide leadership that will contribute to the best possible teaching-learning environment in each of our schools and centers.***

***To promote this learning in an atmosphere of mutual respect among all stakeholders.***

***It is our goal that students entrusted to us will become caring, autonomous and responsible citizens of the 21<sup>st</sup> century.***



**Reporting to the Council of Commissioners, the responsibilities of the job are to:**

- Work with the Council of Commissioners and the Executive Committee to execute their mandates.
- Manage all fields of activities and resources for all administrative units and establishments.
- Engage and supervise all management personnel.
- Collaborate with students, parents, community partners and the Ministry of Education.
- Oversee the educational services to be provided.
- Promote accountability in schools and encourage excellence in teaching and learning.
- Update the ESSB's strategic plan.
- Supervise all financial activities of the School Board.
- Design a development and maintenance plan with respect to all facilities.
- Develop an internal and external communications program.

**Qualifications required:**

- A Bachelor's degree in a relevant field (education, management, business, etc.).
- A Master's degree (graduate degree) would be an important asset.
- Ten (10) years of relevant leadership experience, including at least five (5) years in a senior staff position.

**Profile of the ideal candidate:**

- Knowledge of rural education issues and opportunities.
- Demonstrate leadership, management and strong communications skills.
- Demonstrate competences in Information Technology (IT), marketing, public relations, pedagogy and governmental relations.
- Coordinate mandates in a complex organization which will demand: excellent interpersonal skills, ability to negotiate effectively, creativity, autonomy and possessing decision-making skills.
- Working knowledge of French.

**Remuneration:** Salary will be according to the salary scale in force (108 330 \$ to 144 436 \$).

**Job location:** New Carlisle, Gaspésie, Quebec.

**Date of assumption of duties:** May 2018.

**Submit your resume by Thursday, April 12, 2018, at noon to:**

**Ressources humaines Lambert inc., Maxime Lambert**

**E-mail: [info@rhlambert.com](mailto:info@rhlambert.com)**